
Three Lakes Historical Museum



Celebrating and Sharing Our Community's History Since 1981

Docent and Volunteer Guide 2014

Introduction & Background

Thank you for serving as a volunteer at the Three Lakes Historical Museum! The Three Lakes Historical Society and Museum was founded in 1981 as a part of the community's centennial celebration. The museum was originally housed in the former Chicago and NorthWestern Railroad Depot, now the Three Lakes Winery. As the museum grew, the board realized more space was needed and the historical society worked with the Town of Three Lakes to purchase the former home of Julius and Petrina Johnson. The museum was relocated to the Johnson House and, eventually, an exhibit hall was added. Following the addition of the CCC Exhibit Hall, buildings were moved to the grounds and became the "Pioneer Village." In 2002, the Goldsworthy Exhibit Hall was constructed. It houses permanent and rotating exhibits.

The success of the mission of the historical society and museum depends on the involvement of dedicated individuals like you! The Historical Society Board of Directors extends its appreciation to you for sharing your time and your talents.

This guide is intended to provide you with useful information to help make your experience as a volunteer as enjoyable and rewarding as possible.

Three Lakes Historical Society Mission Statement

The Three Lakes Historical Society is dedicated to collecting, preserving, and sharing historical and cultural artifacts related to the history of Three Lakes and the surrounding area.

General Information

Museum Hours

Memorial Day through to June 14: Saturdays: 11:00 AM to 3:00 PM

June 14 to August 30: Tuesday through Saturday: 11:00 AM to 3:00 PM

September 6 to October 11: Saturdays: 11:00 AM to 3:00 PM

Three Lakes Historical Society Board of Directors

President:	Bill Hayes
Vice President:	Tom Rulseh
Treasurer:	Julie Tryczak
Recording Secretary:	Barb Moak
Fundraising:	Barb Lindquist
Membership:	Mary Hitchcock
Publicity:	Erica Brewster
Concerts in the Park:	Lee Klauk/Erica Brewster
Grounds:	Dave Sorgel
Buildings:	Dean Augustine (<i>contact person/non-board member</i>) Gene Baltz (<i>contact person/non-board member</i>)
Collections & Displays:	Karen Littleton
Finance:	Dave Hintz
Personnel & Administration:	Tom Rulseh
At-Large Member:	Jean Dick
At-Large Member:	Donna Mather

Museum Staff & Contact Information

Curator: Alan Tulppo
curator@threelakesmuseum.org
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Assistant Curator: Kyle McMahon
assistantcurator@threelakesmuseum.org
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Museum Assistant: Lorraine Krajewski
museumassistant@threelakesmuseum.org
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Historical Society and Museum Events

Concerts in the Park Series: Begins June 24, 2014 (Tuesdays)

Fish Boil Fundraiser: July 5, 2014

Northern Lights Snowmobile Exhibit Opening: July 5, 2014

Living History Encounter: July 26, 2014

Summer Program and Raffle Drawing: August 19, 2014

Museum Phone Number

715-546-2295

Historical Society and Museum Website

www.threelakesmuseum.org

Historical Society and Museum Twitter Account

@TLMuseum

Guidelines for Docents

As a volunteer docent, you are one of the first people visitors to our museum meet. Therefore, your role is very important and it is the goal of the museum staff to provide you with the support and information you will need. Our volunteer docents will work directly with the Museum Assistant to provide our visitors with an engaging and informative experience at the museum. The Curator and Assistant Curator will provide assistance as needed.

To help us ensure that the museum operates smoothly, we ask that our volunteer docents consider the following:

- Please arrive at the museum at least 5 to 10 minutes prior to your scheduled time.
- You can schedule your time at the museum by the week, month or entire summer. Please see Lorraine for available dates.
- If you are unable to be at the museum on the day or during the entire time you are scheduled to volunteer, please contact the museum assistant in advance so she can make arrangements with our other volunteer docents.
- Visitors are encouraged, but not required, to contribute a suggested donation to the museum. Admissions play an important role in helping to fund the operations of the museum and the programming we provide. We do not want to prevent an individual/family from visiting the museum if the suggested donation might be a hardship.
- If are able and are interested in doing so, please provide tours to our visitors. Tour scripts are available for you to use.

- During times when there are not visitors at the museum, there are projects available for docents to work on, if you feel comfortable and interested in doing so.
- At times, visitors will use our Research/Reference Area. A laptop with wireless internet access is provide free of charge. Please monitor the use of this amenity. Visitors may use the laptop in 30 minute increments if there are other visitors who wish to use it.
- Specific information regarding greeting visitors, handling sales and cash, working with the archives, junior docents, and any other situation that might arise will be provided by the Museum Assistant.
- Please inform the museum staff of any repairs needed to buildings or exhibits are needed.

We cannot express how much we appreciate you and the time you give to the museum. Thank you!!

Guidelines for Museum Volunteers

Thank you for volunteering at the Three Lakes Historical Museum! We appreciate your involvement and hope you find your experience to be rewarding.

As a volunteer at the museum, you play an important role in helping us to provide our visitors with an enjoyable and engaging experience. The appearance of our buildings and grounds, cleanliness of the facilities, availability of needed funds to operate the museum, and clarity of published information all affect the experience our guests have when they visit our

museum. The following guidelines are intended to help you with your role as a volunteer.

- Please communicate with the board member or contact person associated with the area for which you are volunteering for specific information about your role with a particular area of involvement.
- In the event that you cannot reach that person, please contact the Curator or Assistant Curator.

Thank you for sharing your time and talents by serving as a volunteer! You are valuable to our organization. We hope you have a rewarding experience and continue to be involved with the Three Lakes Historical Society and Museum for many years!

Notes/Information

You help make history!



Three Lakes Historical Society & Museum

1798 Huron Street

Three Lakes, Wisconsin 54562

www.threelakesmuseum.org