

DUNN COUNTY HISTORICAL SOCIETY

DIRECTOR

The Dunn County Historical Society is accepting applications for the position of Director. The Dunn County Historical Society operates several historical museums and has stewardship of a historical park in Dunn County. The Society operates out the Wakanda Park museum campus in one of the largest museum facilities between Madison and St. Paul. The campus includes the Rassbach Heritage Museum, the Hilkrest Rural School, the Holtby Museum of Science and Technology, which is currently under development. The DCHS seeks a director to lead the organization as it continues its growth.

The Director works directly with the DCHS President in all areas of the Societies operations. The Director will implement and oversee member and donor development, fund raising, grant writing, program development and developing a volunteer program. The Director will guide the maintenance and development of effective relationships with current and potential public and private sources of funding: DCHS stakeholders, federal, state, local officials and agencies as well as other for-profit and non-profit organizations. The Director will develop and manage educational programs and exhibits for history and science, assist the Board of Directors with strategic planning and implementation of policy. The successful candidate must possess the requisite leadership, managerial and technical skills to organize, supervise, and lead an existing team of staff and volunteers in the operations of the DCHS.

Desired qualifications: Bachelor's degree and 5 years minimum leadership experience in a museum or museum related field. Interested applicants should submit a resume with references and cover letter with salary requirements to: Director Position, DCHS, PO Box 437, Menomonie, WI 54751 no later than July 4, 2009. E-mail: dchs@dunnhistory.org, or visit www.dunnhistory.org.